

State Plan for Independent Living (SPIL) for Indiana for 2014-2016

General Information

Designated Agency Identification

State:Indiana

Agency:Indiana Bureau of Rehabilitation Services

Plan for:2014-2016

Submitted in fiscal year:2013

View grant [H169A130020](#) in the Grant Award screen.

Part I: Assurances

Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Bureau of Rehabilitation Services

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

Non-Applicable

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

Indiana Council on Independent Living

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Nicole Norvell, Acting Director, Bureau of Rehabilitation Services.

Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;

- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. Yes

Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff

member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements. Yes

Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. Yes

Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. Yes

Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. Yes

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. Yes

Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). Yes

Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2013.

Section 9: Signature for SILC Chairperson

Name Peter Bisbecos

Title Vice Chairperson

Signed? Yes

Date signed 06/28/2013

Section 9: Signature for DSU Director

Name Nicole Norvell

Title Acting Director, Bureau of Rehabilitation Services

Signed? Yes

Date signed 06/28/2013

Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind? No

Name

Title

Signed? No

Date signed

The SILC, DSU and, if applicable, the separate state agency for individuals who are blind, provide the following additional assurance(s) which RSA has deemed necessary to ensure the state's compliance with the assurances in sections 1 through 8, above, as a condition for approval of this SPIL Yes

Enter text for additional assurance here:

Assurance language for 3.2: As a condition for Rehabilitation Services Administration (RSA) approval of the Indiana FY 2014-2016 State Plan for Independent Living (SPIL), the Bureau of Rehabilitation Services and the Indiana Council on Independent Living (ICOIL) jointly assure RSA that, by December 31, 2013, they will submit to RSA a SPIL amendment incorporating (in section 3.2) an approvable plan for the distribution of Part C funds among Indiana's existing Part C CILs should additional Part C funds become available above the cost-of-living but below the state's minimum funding level for the establishment by a new CIL. Such amendment must be consistent with Section 722(e) of the Rehabilitation Act of 1973, as amended, the implementing regulations at 34 CFR 366.22(b) and RSA guidance. The amendment is to be adopted following the conduct of public hearings in accordance with 34 CFR 76.141 and 364.20(g). Assurance language for ICOIL term limits: As a condition for Rehabilitation Services Administration (RSA) approval of the FFY 2014-2016 Indiana State Plan for Independent Living, the Bureau of Rehabilitation Services and the Indiana Council on Independent Living (ICOIL) jointly assure RSA that, by September 15, 2014, they will submit documentation demonstrating that the SILC has been brought into compliance with the federal requirement at 34 CFR 364.21(f) that each SILC member serve for full three-year terms (except when a member is appointed to fill a vacancy occurring prior to the expiration of a term) as well as with all other federal requirements regarding SILC appointment, composition and terms outlined in 34 CFR 364.21(b) - (f).

Additional Assurances: Signature for SILC Chairperson

Name Peter Bisbecos

Title Vice-Chairman

Signed? Yes

Date signed 09/23/2013

Additional Assurances: Signature for DSU Director

Name Nicole Norvell

Title Director of Division of Disability and Rehabilitation Services

Signed? Yes

Date signed 09/23/2013

Additional Assurances: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind?No

Name

Title

Signed?No

Date signed

The following information is captured by the MIS.

Additional assurances last updated on:23-Jun-14 - 2:25 PM

Additional assurances last updated by:sainyoungn

Part II: Narrative: Section 1 - Goals, Objectives and Activities

Section 1: Goals, Objectives and Activities 1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:GOAL #1: Information and Education

Goal Description:

*Increased knowledge and awareness by the public, FSSA/DDRS and funders, agencies, and other potential partners regarding independent living (IL) services by distributing the first white paper before the end of calendar year (CY) 2013.

*Positive and supportive attitudes regarding IL services from DDRS and or FSSA, funders, agencies, and other potential partners. Increased awareness and knowledge of the benefits, issues, needs, and cost savings regarding independent living (IL) services by the FSSA/DDRS, funders, agencies, and other potential partners.

*Increased knowledge of the effectiveness of IL services.

*Increased awareness, knowledge, use, and satisfaction of users of the ICOIL.org website to post information about and opportunities for people with disabilities and information about the positive benefits of independent living (IL) centers.

*Expanded functionality of the www.ICOIL.org web site to capture, report, and share data and information with all interested parties. Examples include: added ability to conduct surveys through survey monkey or a similar survey tool, and functionality that allows people to sign up through the website to join a list serve. Specific needs will be evaluated at least annually and website updates implemented as appropriate.

Goal Name:GOAL #2: Outreach and Increased Partnerships

Goal Description:

The goal is to work closer with partners and agencies that have similar goals of working with people with disabilities to increase partnerships with similar entities. Increase outreach to underserved and unserved areas of the state with one or two educational seminars in partnership with other agencies and entities with similar goals. Enhance the working relationships with Centers for Independent Living (CILs) located in Indiana. Develop relationships with partners who specialize in research and assessment activities related to goals.

Goal Name:GOAL #3: Membership Enhancement

Goal Description:

Maintain regular outreach to the public seeking applications for the Indiana Council on Independent Living (ICOIL) using the www.ICOIL.org Website, member contacts, and ongoing communications with partners and advocates. Work to maintain full membership, diversity in disabilities, diverse members, and equal statewide regional representation.

Goal Name:GOAL #4: Expansion of Centers for Independent Living Services Statewide

Goal Description:

Increase the awareness in Indiana of the critical need to establish new CILs in unserved areas. Target one white paper on the need to expand with the Indiana Council on Independent Living's (ICOIL's) support and commitment to people with disabilities. One legislative awareness event will focus on the expansion of Centers for Independent Living (CILs) statewide in Indiana. Plan meetings with the State of Indiana, Family and Social Services Administration (FSSA) to discuss the need for expansion of Centers for Independent Living (CILs) in Indiana.

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
GOAL #1: Information and Education	Objective A: ICOIL in coordination with the DSU and CILs will research and develop one white paper in the first year and expand each year after.	10/01/2013	09/30/2016
GOAL #1: Information and Education	Objective B:ICOIL in partnership with the CILs will plan for a 2014 & 2015 public information & awareness fair at the Statehouse to display information regarding IL services, philosophy, and the need for more CILs in unserved areas. Volunteers will be available to answer questions and provide more information to those who ask questions. A booth will be set up to provide information & brochures on the Centers and the SILC.	10/01/2014	09/30/2015
GOAL #1: Information and Education	Objective C: ICOIL in coordination with the CILs and the DSU will increase the use of the ICOIL.org site to post information and opportunities for people with disabilities	10/01/2013	09/30/2016

GOAL #2: Outreach and Increased Partnerships	Objective A: Attend and participate in 2013/2014 retreat with potential partners and agencies with similar goals of working with people with disabilities, to increase partnerships with similar entities. CILS will increase partnerships & knowledge of IL services.	10/01/2014	09/30/2015
GOAL #2: Outreach and Increased Partnerships	Objective B: Efforts to outreach to the underserved and unserved areas of the state will include 1-2 local forums in partnership with other agencies & entities with similar goals of independent living, including organizations that serve minority populations. Some examples of partners and cost free venues are the Lions Club, the Minority Health Coalitions, local health fairs, economic development districts, Back Home in Indiana projects, local Hispanic/Latino organizations, and the statewide Indiana Black Expo fair. The SILC will partner with the CILs to complete this task.	10/01/2015	09/30/2016
GOAL #2: Outreach and Increased Partnerships	Objective C: ICOIL, CILs and the DSU will work in partnership to develop relationships with partners who specialize in research and assessment activities related to goals	10/01/2014	09/30/2016
GOAL #3: Membership Enhancement	Objective A: ICOIL and the CILs will maintain regular outreach to the public seeking applicants for ICOIL using website, member contacts, and ongoing communication with partners and advocates.	10/01/2014	09/30/2016
GOAL #3: Membership Enhancement	Objective B: ICOIL and the CILs, with support from the DSU will work to maintain full membership, diversity in disabilities, diverse members and equal statewide regional representation	10/01/2014	09/30/2016
GOAL #4: Expansion of Centers for Independent Living Services Statewide	Objective A: Increase the awareness in Indiana of the critical need to establish new Centers for Independent Living Services in unserved areas. IL Funding Source: All Funding Sources	10/01/2014	09/30/2016
GOAL #4: Expansion of Centers for Independent Living Services Statewide	Objective B: Target one white paper on the need to expand with ICOIL's support and commitment to people with disabilities. Funding Source: VR Title 1 Innovation & Expansion	10/01/2014	09/30/2016
GOAL #4:	Objective C: This goal will be the focus of the	10/01/2013	09/30/2014

Expansion of Centers for Independent Living Services Statewide	legislative awareness event. Funding Source: VR Title 1 Innovation & Expansion		
GOAL #4: Expansion of Centers for Independent Living Services Statewide	Objective D:A meeting will be planned with FSSA policymakers to discuss this need. Funding Source:All Funding Sources	10/01/2014	09/30/2016
GOAL #4: Expansion of Centers for Independent Living Services Statewide	Objective E: The Funding Formula Allocation Model for Indiana?s Centers for Independent Living will be reviewed and or updted to use the most current data & information. Funding Sources: All Funding Sources	10/01/2014	09/30/2016

1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

The SILC will work with the DSA and CIL staff on developing ways to access information they may have developed on the needs of the individuals statewide but also in the unserved rural areas where outreach has not been addressed. This information will be used by ICOIL as part of the assessement of satisfaction with services. The target populations showing the most need are Hispanic and African American.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

The areas of the state that are identified to be targeted for outreach efforts are Gary/Hammond, Ft. Wayne, South Bend, and Indianapolis. Then to a lesser degree Muncie, Richmond, Lafayette, and Evansville. Certainly centers in those areas are doing outreach to those populations.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

According to the 2010 US Census, Indiana?s population is 6,313,520. Of this total number, 8.7% are African-American and 4.5% are Hispanic or Latino. The SILC will work with the DSA and CIL staff on developing ways to access the information. The council will partner with the CILs. ICOIL will take the lead on a planning meeting and invite the CILS and relevant partners to develop to two public seminars one north and one south, to showcase services that may be able to assist people with disabilities. Extra efforts will be made to reach out to targeted populations listed in this SPIL.

The council website is the main interface and official communication tool of the council. The Executive Director is available by e-mail or telephone as needed for immediate assistance. The website is in continuous improvement and is to be as user friendly as possible. ICOIL continues to look for the most effective ways to reach out to targeted populations and with links to as many resources as possible.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2014 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B			358746	
Title VII Funds Chapter 1, Part C			1343114	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	100000			
Other Federal funds - other			1026389	
Non-Federal funds - State funds			864859	
Non-Federal funds - Other				
Total	100000	0	3593108	0

Year 2 - 2015 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B			358746	
Title VII Funds Chapter 1, Part C			1343114	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	100000			
Other Federal funds - other			1026389	
Non-Federal funds - State funds			864859	
Non-Federal funds - Other				
Total	100000	0	3593108	0

Year 3 - 2016 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B			358746	
Title VII Funds Chapter 1, Part C			1343114	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	100000			
Other Federal funds - other			1026389	

Non-Federal funds - State funds			864859	
Non-Federal funds - Other				
Total	100000	0	3593108	0

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Please note these dollar amounts for each of the three years are an estimate. Due to economic downturn in Indiana, budget decreases may need to be made. Indiana uses the 10% match for the same purpose as the federal 90% funding, i.e. support.

SILC Resource Plan - The SILC Resource Plan will be funded using VR Title 1 Innovation & Expansion funds. (Projected at approximately \$100,000 per year.) These funds will be used for the SILC to meet its basic obligations under Title VII. The funds will be used to obtain SILC administrative and/or fiscal support services, staff support, equipment, supplies, conduct SILC member and staff development activities, identify new CIL geographic services areas, identify priorities for the strengthening and/or expansion of the network of Indiana CILS, web page development/support needed to conduct outreach, gather Information, revise policies and procedures, present information as associated with the SPIL goals and objectives, and conduct other activities in order to enhance independent living services for individuals with disabilities. Any funds not used by the SILC in any specific fiscal year will be carried over to the next fiscal year for uses consistent with this plan.

GOAL 1: Information and Education

Objective A: Research and develop one white paper in the first year and expand each year after.

Funding Source: Title 1 Innovation & Expansion

Objective B: Plan for a 2013 and 2015 Legislative Awareness event at Statehouse.

Funding Source: Part B-CIL General Operating Fund

Objective C: Increase the use of the ICOIL.org site to post information and opportunities for people with disabilities.

Funding Source: Title 1 Innovation & Expansion

GOAL 2: Outreach and Increased Partnerships

Objective A: Attend and participate in a 2013/2014 retreat with potential partners and agencies with similar goals of working with people with disabilities to increase partnerships with similar entities.

Funding Source: Part B-CIL General Operating Funds

Objective B: 1-2 local forums in partnership with other agencies and entities with similar goals will be held in the underserved and unserved areas of the state. Information gathered from these sessions will enhance information used for satisfaction assessment and future SPIL goals and objectives. CILs will disseminate information on IL Services, as well as, develop partnerships and resources in the underserved/unserved areas.

Funding Source: Title 1 Innovation & Expansion

Objective C: Enhance working relationship with statewide CIL's and Director's Association network, including them in all planning and presentation of outreach and education opportunities.

Funding Source: Part B funds, Part C funds

Objective D: Work to develop relationships with partners who specialize in research and assessment activities related to goals.

Funding Source: Part B funds

GOAL 3: Membership Enhancement

Objective A: Maintain regular outreach to the public seeking applicants for ICOIL using website, member contacts, and ongoing communication with partners and advocates.

Funding Source: Title 1 Innovation & Expansion

Objective B: Work to maintain full membership, diversity in disabilities, diverse members and equal statewide regional representation.

Funding Source: Title 1 Innovation & Expansion

GOAL 4: Expansion of Centers for Independent Living (CILs) Statewide.

Objective A: Increase the awareness in Indiana of the critical need to establish new Centers for Independent Living Services in unserved areas.

Funding Source: Title 1 Innovation & Expansion, Part B funds

Objective B: Target one white paper on the need to expand with ICOIL's support and commitment to people with disabilities.

Funding Source: Title 1 Innovation & Expansion

Objective C: This goal will be the focus the legislative awareness event.

Funding Source: Title 1 Innovation & Expansion

Objective D: A meeting will be planned with FSSA policymakers to discuss this need.

Funding Source: Title 1 Innovation & Expansion

Objective E: The Funding Formula Allocation Model for Indiana's Centers for Independent Living will be reviewed and or updted to use the most current data & information.

Funding Sources: All Funding Sources

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

Part B funds: \$358,746 (Each Year)

Part C funds: \$1,343,114 (EachYear)

SSA/VR funds: \$1,026,389.10 (Each Year)

Coordination of these state, federal and local funds for centers and IL services will be conducted in a variety of ways.

General CIL Operations -CILS will be funded through a combination of Part B funds (Projected at \$358,746 per year), Part C funds (projected at \$1,343,114 per year), State funding (projected at \$864,859, see note, below [legislated allocation] and Other Federal Funds (projected at\$1,026,389.10 per year. The intent of funding from these sources is to support the general operation of CILS.

NOTE: The Indiana General Assembly allocated specific amounts of state funds for seven specific CILS in FY 14 and 15. CILS/SILS specifically identified for these funds, and the annual amounts designated for each identified CIL/SIL include: ATTIC, Inc. \$87,665.00, Future Choices, Inc. \$158,113, accessAbility \$87,665.00, Independent Living Center of Eastern Indiana, Inc. \$158,113, League for the Blind and Disabled, Inc. \$87,665.00, Southern Indiana Center for Independent Living \$87,665.00, and The Wabash Independent Living and Learning Center, Inc. \$158,113. These funds cannot be used for any other purpose than those identified by the Indiana General Assembly.

Other SPIL Activities-NON-APPLICABLE

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

The Part B as well as the appropriated funds flows through the DSU and in turn, the funds are contracted to the CILs for the provision of services. See section 1.3B (4) for a breakdown of the SILC budget. See description in 4.1A for administrative support to the independent living services statewide budget. The DSU also arranges for the SILC and ad hoc meetings to occur in the Government Center, located in Indianapolis.

1.3B(4) Provide any additional information about the financial plan, as appropriate.

No additional information available.

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

The 2014-2016 SPIL concentrates on the support and education needed for expanding IL services on a State wide basis. The Council committees have reviewed as much information as available including the Demographic Report, Annual CIL reports, 704 Reports etc to continue the support of the recommendations for new centers. Outreach, communication, and Information and Resources will be available on the Council website.

In promoting the purpose of the Act and corresponding regulations, the SPIL objectives support the following:

1) Promote a philosophy of consumer control, peer support, self-help, self-determination, equal access, and individual and system advocacy.

Corresponding Objectives: See Logic Model, Goal 1, Objectives A, B and C, Goal 2, Objective A, B, C and D, Goal 3, Objectives A, B and Goal 4 Objective B, C, D.

2) to maximize the leadership, empowerment, independence, and productivity of individuals with significant disabilities.

Corresponding Objectives: Membership will be expanded and enhanced by ensuring diversity on the council; maintain a secure, accessible Council website for communication with the members and public that is in compliance with Indiana's Open Door Law and other applicable state and federal laws. See Logic Model, Goal 1, Objective B, Goal 3, Objectives A,B and Goal 4 , Objective A.

3) To promote and maximize the integration and full inclusion of individuals with significant disabilities into the mainstream of American society.

Corresponding Objectives: Provide Independent Living development to emerging groups in those designated areas to assist in developing centers consistent with the design of the IL network of Centers; The SPIL committee will review the state plan quarterly to track accomplishments and will report to the Council; Maintain ICOIL administrative staff/consultant. See Logic Model, Goal 1, Objective A,B, Goal 2, Objective A,B,C,D, Goal 3, Objective A,B and Goal 4, Objectives A.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The Centers for Independent Living elected two (2) Directors to represent the Part C and Part B Centers. ICOIL has a SPIL Committee that also has 2 staff from 2 CILs and in developing the Logic Model to support the Goals all CIL Directors were invited to participate, 3 more CIL staff participated in the Logic Model development. Public Hearings were conducted in South Bend, Mitchell Indiana, Indianapolis, in person, via webinar/conference call, a special 2 hour call in opportunity was offered in addition to a 2 day opportunity at the Governor's Council for People with Disabilities Annual Conference for comment via written, verbal and or online posting. Two press releases, automatic notifications, including Fifth Freedom, and various other partners posted the Draft Goals and objectives of the new SPIL along with information on how to participate. All this information was posted on the ICOIL website.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

Efforts to maximize cooperation, coordination, and communication will be an ongoing goal of this new SPIL. The purpose of the SILC to collaborate, cooperate, and communicate with various entities is to enhance the skills, knowledge and working relationships and expand the resources of the Council. The Indiana Division of Disability and Rehabilitative Services (DDRS) and the Indiana Council on Independent Living (ICOIL) will work in cooperation and coordination to strengthen relationships with specific disability areas within the Bureau of Rehabilitation Services, including Vocational Rehabilitation Services, Blind and Visually Impaired, and Deaf and Hard of Hearing Services. In addition to the areas mentioned above, the DSU and ICOIL will strive to work with other agencies that provide services to individuals with disabilities.

The SILC will work with the Bureau of Rehab Services, Division of Aging, the Bureau of Developmental Disabilities, the Dept of Education, Office of Medicaid Policy and Planning, Department of Transportation, Housing and Development and other public and private entities to

share information collected by all groups to combine into a report on the broad picture of disability in the state. Information will be collected over the life of the plan and used to guide the next state plan for BRS as well as the SILC.

The reason to collaborate, cooperate, and communicate with the Vocational Rehabilitation Services Commission is to gain opportunities for the SILC and CILs to be a means of acquiring support services that the commission and VR cannot address for people with significant disabilities. The CILs are a resource for natural environment and other support systems in the field of independent living services. The SILC has elected a representative to attend the Commission meetings and represent ICOIL. . The exchange of communications between VRSC and the SILC can reduce systemic obstacles and increase self-discipline and self-sufficiency, empowering people with disabilities to manage personal outcomes.

The SILC supports the involvement of council members as stakeholders in the meetings within the State of Indiana on Money Follows the Person. The Center Directors have met with the lead agency, in cooperation with the DDRS and Division of Aging to discuss a practical approach for person centered planning, and post transition services once a person has moved to the community. Ongoing involvement in developing a plan for implementation of Money Follows the Person will allow for continuing collaboration with the Aging Disability Resource Center, the Area Agencies on Aging, the American Association of Retired Persons, Generations Project, The Home Care Task Force, and Community and Home Options to Institutional Care for the Elderly and Disabled) Program. The reason to collaborate, cooperate, and communicate with the MFP stakeholders is to raise their awareness of independent living services that already exist in the state of Indiana and to monitor where we need to expand home and community based services to meet the needs of Indiana resident transitioning out of institutions and into the community.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

The Bureau of Rehabilitation Services brings Vocational Rehabilitation, Deaf and Hard of Hearing Services, Independent Living Services and Blind and Visually Impaired Services together under one leadership including the OIB program. The Bureau is a part of the Family and Social Services Agency that houses most social service departments for the State of Indiana. A goal is closer working and collaborating of all social service agencies within DDRS. The Bureau as the DSU develops and designs policies, projects, grants and activities with the involvement of partners i.e.: CILS ICOIL, VR Commission, other social service entities, consumers and field staff. As the DSU, we have a clear understanding of each agency and or partners services. Blind & Visually Impaired Services administers the OIB program through contractual obligations with non-profits, Independent Living Centers, rehabilitation facilities, private individuals, and other state agencies. The Older Blind program works in partnership with other community services where the elderly blind are unserved or underserved. Due to the narrow focus and unique training skills required of the Older Blind program the possibility of duplication of services is not high.

In keeping with the requirements of 364.27 the services will be coordinated with and complement services provided by State and local agencies administering the special education, vocational education, developmental disabilities services, public health, mental health, housing transportation, and veterans programs, and the programs authorized under Titles XVIII through XX of the Social Security Act within the State.

ICOIL has included Membership as one of our goals and continues to seek out new members at every opportunity. ICOIL has Transportation and Developmental Disabilities represented in our membership and are seeking Housing and others. Additionally ICOIL continues to exhibit at conferences and events to educate and seek members. ICOIL will continue to invite these groups to participate in any planning meetings, input into planning for future SPILs and work with them on outreach activities such as conferences and other opportunities.

Housing is being addressed via CIL participation with the Back Home in Indiana Alliance and other disability-related and aging community advocacy organizations to begin a concentrated three year effort to increase the availability of integrated, affordable and accessible housing across the state and within each participating CILS region. (example)

Each CIL has a relationship, depending upon the particular need of the population they are serving at any given point in time, with their local representatives from the following entities:

Special Education-the CILs work with students, some through the life span others with more specific programs such as transition or employment;

Developmental Disabilities Services-CILs advocate with and on behalf of consumers to access services.

Public Health-All CILs have a relationship with and or work with public health agencies and providers. All CILs work with their local mental health centers to ensure services are available and accessible;

Transportation -All CILs work with transportation issues through local advisory councils, regional alliances and/or state initiatives;

Veterans? Services- CILs are working with the state VA office to provide IL services to veterans;

Programs under XVIII - XX of the Social Security Act - The CILs and SILS work with local social security offices as well as the Area Agencies on Aging to access services.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

To improve Older Independent Blind services the DSU made mandatory all contract field teaching professionals providing one-on-one services to elderly customers participate in the AFB E-Learning web based curriculum. The purpose of requiring this training is to provide a consistent statewide curriculum on blindness and aging and to enhance the contractor's internal training. The uniqueness of this training is the combination of obtaining knowledge in blind and aging issues concurrently.

Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/ grants)
Core Independent Living Services - Information and referral	No	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	No	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	No	No
Mobility training	No	Yes	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	No	Yes	Yes
Personal assistance services, including attendant care and the training of personnel providing such services	No	No	Yes

Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	No	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	No	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	No	No
Transportation, including referral and assistance for such transportation	No	Yes	Yes
Physical rehabilitation	No	No	No
Therapeutic treatment	No	No	No
Provision of needed prostheses and other appliances and devices	No	No	Yes
Individual and group social and recreational services	No	No	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	No	No	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	Yes	Yes
Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	Yes	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	No	Yes	Yes
Other necessary services not inconsistent with the Act	No	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

The target populations showing the most need are Hispanic and African American. Studies for 2010 show that the CILS saw a 98% increase in Hispanic/Latino consumers and recognized gains in Black/African American Housing and Transportation are the service priorities for this state plan.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

NOT APPLICABLE

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The contracts for general operations provided by third parties, i.e. Centers for Independent Living, are written and approved pursuant to state procurement regulations. Contracts will be developed for a maximum of a 24 month period of time with contract outcomes developed jointly between the DSU and the CIL directors.

CILS will be funded through a combination of Part B funds (Projected at \$358,746 per year), Part C funds (projected at \$1,343,114 per year), State funding (projected at \$864,859, see note, below (legislated allocation) and Other Federal Funds (projected at \$1,026,389.10 per year.)

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The contract between the DSU and the CIL states that the CIL shall maintain a consumer service record that includes those materials and information that is required by 34 CFR 364.53. The eligibility of services shall also be determined by the Center as required by 34 CFR 364.51.

Part II: Narrative: Section 3 - Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

The Network of Centers for Independent Living is comprised of Centers for Independent Living that are consumer-controlled, community-based, cross-disability, non-residential, private nonprofit organizations that are designed and operated within local communities by individuals with disabilities, and provide an array of IL services, regardless of funding (see RSA Policy Directive RSA-PD-03-06). Centers in the network, including those that do not receive Part C funding, meet the standards and assurances in section 725 (b) and (c) of the Rehabilitation Act of 1973, as

The Network of Centers currently provides IL services in Northwest, Northeast, Central, East Central, West Central, South Central and Southwest Indiana. Centers serving these areas, the counties they serve, a description of populations served, and funding sources are as follows.

ATTIC located in Vincennes and serving Davies, Gibson, Greene, Knox, Martin, Pike, and Sullivan counties (Southwest). These are all rural counties. Consequently, the population served by the Center is people from rural areas. There are 25,191 people with disabilities (14.7% of the total populations) in this geographic area (2008 American Community Survey). The Center also serves a larger proportion of individuals who have cognitive and physical disabilities. Funding sources include Part C, Part B, other state funds, private sources, and other Federal funds.

Everybody Counts located in Merrillville and serving Lake and Porter counties (Northwest). These are urban counties. There are 79,953 people with disabilities (12.3 % of the total populations) in this geographic area (2008 American Community Survey). The Center also serves a larger proportion of individuals who are African American. Funding is derived from Part C funds.

Everybody Counts Northwest (formerly known as Indiana F.A.C.E.S) located in Merrillville and serving Lake and Porter counties (Northwest). These are urban counties. There are 79,953 people with disabilities (12.3 % of the total populations) in this geographic area (2008 American Community Survey). This center is based in East Chicago & serves the surrounding areas with particular outreach to the Hispanic/Latino & Deaf communities. Funding is derived from Part C funds.

accessABILITY located in Indianapolis and serving Boone, Hamilton, Hancock, Hendricks, Johnson, Marion, Morgan, and Shelby counties (Central). Four of these are rural counties and all are located in the Indianapolis metropolitan area. There are 177,323 people with disabilities (10.8% of the total populations) in this geographic area (2008 American Community Survey).

The Center serves a larger proportion of individuals who are Hispanic/Latino and African American. It also serves a larger proportion of people who have vision loss and physical disabilities. Funding sources include Part C, Part B, other state funds, other private sources, and other Federal funds.

League for the Blind and Disabled (The League) located in Fort Wayne and serving Adams, Allen, DeKalb, Huntington, Jay, Kosciusko, LaGrange, Noble, Steuben, Wells and Whitley counties (Northeast). Ten of these are rural counties. There are 78,444 people with disabilities (10.8% of the total populations) in this geographic area (2008 American Community Survey). The Center serves a larger proportion of individuals who are African American. It also serves a larger proportion of people who have cognitive, physical, and vision related disabilities. Funding sources include Part C, Part B, other state funds, and other private sources. At the time of this SPIL's approval, documentation was not available to confirm whether all the listed counties correspond to the CILs original RSA-approved IL Part C application. If further analysis of the CILs service area indicates the need to revise this section, the SPIL may be revised at a later date. Funding sources include Part C, Part B, other state funds, other private sources, and other Federal funds.

Southern Indiana Center for Independent Living (SICIL) located in Bedford and serving Bartholomew, Brown, Crawford, Lawrence, Jackson, Monroe, Orange, and Washington counties (South Central). Five of these are rural counties. There are 38,400 people with disabilities (14.1% of the total populations) in this geographic area (2008 American Community Survey). Center serves a larger proportion of individuals who have physical disabilities. Funding sources include Part C, Part B, other state funds, other private sources, and other Federal funds. SICIL serves Brown & Bartholomew with non-Part C funds.

Future Choices located in Muncie and serving Blackford, Delaware, Grant, Howard, Madison, Randolph, DuBois, and Tipton counties. Two of these are urban counties (Delaware and Madison) with a large majority of those served residing in Delaware County. There are 69,223 people with disabilities (16.2 % of the total populations) in this geographic area (2008 American Community Survey). The Center also serves a larger proportion of individuals who have cognitive and physical disabilities. Funding sources include Part B, other state funds, other private sources, and other Federal funds.

Independent Living Center of Eastern Indiana (ILCEIN) located in Richmond and serving Decatur, Fayette, Franklin, Henry, Rush, Union, and Wayne counties (East Central). These are all rural counties. Consequently, the population served by the Center is people from rural areas. There are 34,079 people with disabilities (16.3 % of the total populations) in this geographic area (2008 American Community Survey). Funding sources include Part B, other state funds, other private sources, and other Federal funds.

Will Center located in Terre Haute and serving Clay, Parke, Putnam, Vermillion, Owen and Vigo counties (West Central). Five of these are rural counties. There are 33,483 people with disabilities (17.1% of the total populations) in this geographic area (2008 American Community Survey). Center serves a larger proportion of individuals who have physical and vision related disabilities.

Funding sources Part B, other state funds, other private sources, and other Federal funds.

Urban counties are defined here as being counties with a population of 100,000 people or more.

Please note we have created two state maps. The first map reflects the current catchment areas of the CILS located in Indiana. The second map identifies by county, the number of people with disabilities and the resulting funding amount that would be needed for the provision of IL services in that county. These state maps are available by request.

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

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A. Unserved Areas of the State

There are 35 counties in Indiana that are unserved by a Center for Independent Living. These counties are located in the North Central, Northwest, Southeast, and Southern Ohio River regions of the state and include Benton, Carroll, Cass, Clark, Clinton, Dearborn, Elkhart, Floyd, Fountain, Fulton, Harrison, Jasper, Jefferson, Jennings, LaPorte, Marshall, Miami, Montgomery, Newton, Ohio, Perry, Posey, Pulaski, Ripley, Scott, Spencer, Starke, St. Joseph, Switzerland, Tippecanoe, Vanderburgh, Wabash, Warren, Warrick, and White counties.

B. Underserved Areas of the State

The Funding Formula Allocation Model for Indiana's Centers for Independent Living as developed by the Indiana Business Research Center, Indiana University Kelly School of Business uses three indices to identify how much money it takes to fully fund CIL services in each county of the state. The indices are designed to capture a wide range of data that affects the level of need that people with disabilities have for CIL services in each county. Types of data captured include the number of people with disabilities, the economic distress level of the county, the number of people who have disabilities that impact their ability to work, total population of the county, total employment, land area in square miles, total working age population, age and gender of the population of people with disabilities, job density of the county, and unemployment rates.

The Funding Formula is an allocation model used to determine an equitable strategy for funding needed by all 92 Indiana counties for current and future centers for independent living (CILs). The Census definition was used to determine the number or portion of disabled persons within

each county. Then the strategy takes into account the unique demographic and economic profile in addition the population information. The entire Funding Formula can be found at http://www.cce.csus.edu/conferences/cdr/cdr_csilc_2012/docs/patriciayeager/12_ICOIL_FORMULA_FUNDING_FULL_REPORT_rev_2009_07_21.pdf or www.icoil.org under the Operations tab.

Counties and CIL geographic areas that are fully funded, as indicated by the formula, are considered to be fully served. Conversely, counties and CIL geographic areas that are not fully funded are considered underserved. This approach also provides an indication as to the degree that specific counties or CIL geographic areas are underserved by comparing the existing amount of CIL funding in an area to the full amount of funding needed. This capability provides Indiana stakeholders with a method to prioritize underserved areas of the state for additional IL funding.

According to the Indiana formula, all geographic areas served by existing Part C and non-Part C Centers for Independent Living are underserved to varying degrees. These underserved counties (not in priority order) include: Adams, Allen, Bartholomew, Blackford, Boone, Brown, Clay, Crawford, Daviess, Decatur, DeKalb, Delaware, Dubois, Fayette, Franklin, Gibson, Grant, Greene, Hamilton, Hancock, Hendricks, Henry, Howard, Huntington, Jackson, Jay, Johnson, Knox, Kosciusko, LaGrange, Lake, Lawrence, Madison, Marion, Martin, Monroe, Morgan, Noble, Orange, Owen, Parke, Pike, Porter, Putnam Randolph, Rush, Shelby, Steuben, Sullivan, Tipton, Union, Vermillion, Vigo, Wayne, Washington, Wells and Whitley counties.

C. Design for the Further Expansion of the CIL Network

The Indiana Council on Independent Living developed its vision for a future statewide network of CILS designed to provide statewide CIL coverage. The vision is incorporated into a map of the state that identifies the geographic areas and locations of current and future CILS. Please see Figure 2 below.

Sources of information used to develop the vision for a statewide network of CILS included:

1. Number of people with disabilities in each county
2. Commuting patterns within the state
3. Results from the Formula Funding Allocation Model for Indiana's Centers for Independent Living that incorporates a wide variety of county specific factors
4. Collective knowledge of the state among consumers, DSU representatives, ICOIL members, CIL directors who worked together to develop the statewide coverage vision (such as regional population characteristics, availability of service providers, roadway systems, etc.)

The vision for statewide CIL coverage calls for the establishment of five (5) new Centers for Independent Living serving unserved areas of the North Central, Northwest, Southeast, and Southern Ohio River regions of the state.

There must be at least \$150,000 in new regular fiscal year Part C funds used to support Centers for Independent Living in order to establish a new Center for Independent Living in Indiana.

D. Order of Priority

The Indiana Council on Independent Living established and adopted a set of priorities for the distribution of Title VII, Part C for Center for Independent Living. The priorities are as follows:

1. Maintain current funding levels for each existing CIL.
2. Provide uniform cost of living increases from federal and other state funds to all Indiana CILs.
3. Establish new CILs in unserved areas of the state

The priority would be to establish a new center that serves one of the unserved areas listed below. (Listed in priority order). ICOIL has used data gathered from the ICOIL demographic study report and the basic principles of the funding formula such as population and number of people with disabilities to base the priority of order.

Southeast - Dearborn, Jefferson, Jennings, Ohio, Ripley, Scott, and Switzerland Counties

North Central - Elkhart, La Porte, Marshall, St. Joseph, and Starke Counties

Rural North - Cass, Fulton, Jasper, Miami, Newton, Pulaski, Wabash, and White Counties

West Central - Benton, Carroll, Clinton, Fountain, Montgomery, Tippecanoe, and Warren Counties

Ohio River South - Clark, Floyd, Harrison, Perry, Posey, Spencer, Vanderburgh, and Warrick Counties.

4. Establish new CIL in underserved areas of the state that are currently served by non-Part C funded CILs.

The priority order for providing Part C to underserved geographic areas served by existing non-Part C Centers in Indiana, according to the Funding Formula Allocation Model for Indiana's Centers for Independent Living (after completing Priority 3, above), is as follows:

Blackford, Delaware, Grant, Howard, Madison, Randolph and Tipton counties.

Decatur, Fayette, Franklin, Henry, Rush, Union, and Wayne counties.

Clay, Owen, Parke, Putnam, Vigo, and Vermillion counties.

5. If there are extra Part C funds available over COLA but less than \$150,000, those funds will be distributed to the Part C CILs based on each individual Part C CIL's percentage share of the

full funding total dollar amount for all the Part C CILs, according to the Funding Formula Allocation Model.

The full funding total dollar amount for all Part C CILs is \$7,833,610.

Based on the counties they are required to serve, the individual Part C CIL's full funding dollar amounts are: accessAbility \$2,270,580, League \$2,149,370, ATTIC \$1,442,790, SICIL \$1,304,620, Everybody Counts and Everybody Counts Northwest \$666,250. (Note: While Everybody Counts and Everybody Counts NW are considered separate CILs in the statewide network, they are combined here because both CILs serve the same two counties, Lake and Porter.)

Each Part C CIL's percentage share of the Part C funds over COLA is calculated by dividing the CIL's individual full funding amount listed above (e.g., accessAbility \$2,270,580) by the total full funding amount for all Part C CILs (\$7,833,610), as follows:

accessAbility: 28.9851039%

The League: 27.4377968%

ATTIC: 18.4179452%

SICIL: 16.6541351%

Everybody Counts and Everybody Counts Northwest: 8.5050187% (Since both serve the same two counties, each CIL will receive 4.25250935% of available Part C funds over COLA.)

As indicated in Goal 4, Indiana intends to update and or revise the Formula Funding Allocation Model for Indiana's Centers for Independent Living, which may affect the percentage distribution of Part C funds over COLA in the future. The DSU and SILC will submit a SPIL amendment and conduct public hearings as necessary.

6. In the event that a Part C CIL is relinquished or terminated Part C funds would be restored in that area and a new Part C CIL would be established as the first priority.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

NOT APPLICABLE TO INDIANA

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

NOT APPLICABLE TO INDIANA

Part II: Narrative: Section 4 - Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program.

Refer to the SPIL Instructions for additional information about administrative support services.

The Director of Policy and Planning serves as liaison to the Indiana Council on Independent Living (ICOIL), and CILs on behalf of the Director of the Bureau of Rehabilitation Services. This position responds to the Council and RSA in a timely manner, meeting all deadlines. The DSU also provides administrative support for all contracts and data/information for reporting purposes ie: 704 report. The Director of Policy and Planning reviews reports submitted by the Independent Living Centers, and, upon request, researches and reviews the laws and regulations pertinent to Indiana's IL program for clarification and implementation. The Director also reviews Indiana's IL Program for compliance with the Indiana IL State Plan as well as state and federal requirements.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

NOT APPLICABLE

Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The SILC resource plan provides funds for each of the three years covered in the plan to carry out SILC activities as identified in Title VII, Section 705(c) of the Act. Since June 2010 an amount of \$97,824 has been budgeted annually as funds through the VR Innovation and Expansion Grant Authority for this purpose and covers the cost of items such as SILC telephone costs; postage for SILC correspondence; SILC members' travel to SILC meetings, public hearings and other SILC functions; personal care attendants for SILC members, as needed, to attend/participate in SILC functions; sign language interpreters for SILC sponsored functions and meetings; and SILC member and prospective member training.

Personnel (Staff Position-1 FTE) Subtotal: \$58,200

Salary: \$55,000

Travel: \$3000

Training: \$200

ICOIL Operating Expenses Subtotal: \$39,624.30

Travel In-State: \$6000

Travel Out-of-State: \$8000

Per Diem: \$250

Training Events: \$600

Presenters: \$1000

Other: \$3,400

(Memberships/ad hoc projects)

Supplies: \$1000

Contractual Clerical: \$7269

Contractual Website Maintenance: \$1625

Contractual Accounting: \$2480

Contractual Interpreters: \$4000

Contractual Personal Care Attendants: \$4000

TOTAL BUDGET: \$97,824.30

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The SILC Treasurer/Finance Committee will be responsible for monitoring all expenditures submitted to, and paid by, the DSU, as per Article VI Section 10 and Article VII Section 6 (2) of the SILC's Bylaws adopted in June 2006 and amended on March 18, 2009. The DSU will process expenditures in accordance with federal/state financial guidelines.

The contractor oversees the appropriate disbursement of funds to support the operation of ICOIL as well as a staff person to be available as deemed necessary to ICOIL and/or the State. The contractor provides support to the ICOIL so that the duties of the ICOIL are consistent with state and federal law and accompanying regulations. At the direction of the ICOIL and the State, the contractor provides the following deliverables: Executive functions which includes, but is not limited to supporting the operation of the ICOIL; Accounting functions, which includes, but is not limited to ensuring a proper accounting system is in place to support the resource plan; and, Administrative Functions, which includes, but is not limited to assisting ICOIL with paperwork involved in the day to day operation of the ICOIL.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

No conditions or requirements are stated or implied in the SILC resource plan that may compromise the independence of the SILC, as per:

a. SILC Bylaws dated June 14, 2006, and amended March 18, 2009 Article III: Powers, Section 1
b. Indiana Council on Independent Living (ICOIL) Operating Policies and Procedures (12/16/2009). The purpose of these policies and procedures are to establish basic guidelines under which the council conducts its business.

The SILC shall comply with any and all federal and state laws and regulations regarding its fiscal management. Inherent in the ICOIL by-laws and policies is a commitment by the SILC to comply with 34 CFR 364.21 (i) (2) requirements for the SILC to further the philosophy of independent living to the maximum extent possible.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The SILC shall comply with any and all federal and state laws and regulations regarding its fiscal management. Inherent in the ICOIL by-laws and policies is a commitment by the SILC to comply with 34 CFR 364.21 (i) (2) requirements for the SILC to further the philosophy of independent living to the maximum extent possible.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

In 2003 the SILC completed the required paperwork for the establishment of a 501c3 and have updated the paperwork annually. As part of the SILCs goal to become a fully functional 501c3, the first step toward this goal is the contract that has been established for the SILC resource plan. The SILC will develop and implement a detailed plan that will allow the SILC to receive the contract directly, hire staff and manage their operating budget using the 501c3 designation that has been maintained.

The ICOIL is eligible to receive assistance under Chapter 1 of Title VII of the Act, as amended. Indiana has established a SILC that meets the requirements of section 705 of the Act in accordance with 34 CFR 364.21 (a), (2).

The SILC in Indiana is the Indiana Council on Independent Living (ICOIL). Its enabling statute is found at IC 12-12-8-6, which, in turn, is found in IC 12-12-8 (Centers for Independent Living). The enabling section and the sections that follow it establish the composition and diversity of the council, who appoints council members, how they are reimbursed, the terms and limitations of council members, and the powers as well as the duties of council members. The enabling statute closely tracks the federal regulations. In fact, IC 12-12-8-4(a) specifies that any provision of this chapter that violates a federal law or federal regulation is void.

IC 12-12-8-6

Establishment of statewide independent living council; membership; requirements

Sec. 6. (a) There is established a statewide independent living council. The council is not a part of a state agency.

(b) The council consists of at least eleven (11) members appointed by the governor, including the following:

(1) At least one (1) director of a center for independent living located in Indiana chosen by the directors of the centers for independent living located in Indiana.

(2) Nonvoting members from state agencies that provide services for individuals with disabilities.

(3) Other members, who may include the following:

(A) Representatives of centers for independent living.

(B) Parents and guardians of individuals with disabilities.

(C) Advocates for individuals with disabilities.

(D) Representatives from private business.

(E) Representatives of organizations that provide services for individuals with disabilities.

(F) Other appropriate individuals.

(c) The members appointed under subsection (b) must:

(1) provide statewide representation;

(2) represent a broad range of individuals with disabilities from diverse backgrounds;

(3) be knowledgeable about centers for independent living and independent living services; and

(4) include a majority of members who:

(A) are individuals with disabilities; and

(B) are not employed by a state agency or a center for independent living.

As added by P.L.217-2005, SEC.14. Amended by P.L.1-2006, SEC.185; P.L.141-2006, SEC.52; P.L.182-2009(ss), SEC.298.

IC 12-12-8-7

Salary per diem

Sec. 7. (a) Each member of the council who is not a state employee is entitled to the minimum salary per diem provided by IC 4-10-11-2.1(b). The member is also entitled to reimbursement for traveling expenses as provided under IC 4-13-1-4 and other expenses actually incurred in connection with the member's duties as provided in the state policies and procedures established by the Indiana department of administration and approved by the budget agency.

(b) Each member of the council who is a state employee is entitled to reimbursement for traveling expenses as provided under IC 4-13-1-4 and other expenses actually incurred in connection with the member's duties as provided in the state policies and procedures established by the Indiana department of administration and approved by the budget agency.

As added by P.L.217-2005, SEC.15.

IC 12-12-8-8

Terms of council members; limitation

Sec. 8. (a) A member appointed to the council by the governor serves a term of three (3) years, beginning on July 1 after appointment. However, a member appointed to fill a vacancy on the council serves for the remainder of the unexpired term.

(b) A member appointed to the council by the governor may not serve more than two (2) consecutive terms.

As added by P.L.217-2005, SEC.16.

IC 12-12-8-9

Appointment to fill vacancy on council

Sec. 9. If a vacancy occurs among the voting members of the council, the original appointing authority shall appoint a qualified individual to serve for the unexpired term of the vacating member.

As added by P.L.217-2005, SEC.17.

IC 12-12-8-10

Powers and duties of council; public access to meetings

Sec. 10. (a) The council has the powers and duties specified in this chapter.

(b) The council may do the following:

(1) Jointly develop and sign the state plan in conjunction with the designated state unit.

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- (2) Monitor, review, and evaluate the implementation of the state plan.
 - (3) Coordinate activities with the state rehabilitation council and other councils that address the needs of specific disability issues.
 - (4) Submit periodic reports to the funding sources and provide access to the records that are necessary to verify contents of the reports.
 - (5) Do other things necessary and proper to implement this chapter.
- (c) The council shall ensure that all meetings of the council are open to the public and in accessible formats with sufficient advance public notice.

As added by P.L.217-2005, SEC.18.

IC 12-12-8-6(a) states explicitly "The Council is not a part of a state agency." To ensure ICOIL's independence, BRS has executed a contract with an entity for purposes of allowing this contractor to act, essentially, as a fiscal agent serving as a conduit through which agency funding for the council will flow. How that funding is allocated or apportioned is left entirely to the discretion of the council. Even as to matters such as travel reimbursement, the council need not seek permission from BRS, the DDRS, or the Indiana FSSA. ICOIL will follow state procedures such as the IDOA Out of state travel request process.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

To be considered for appointment to the Indiana Council on Independent Living interested parties must complete the Application for Gubernatorial Appointment to a Board or Commission. This application is posted on the ICOIL website www.ICOIL.org.

The completed application and a basic resume detailing current and past employment along with any affiliations are to be mailed to the IL Program Director, 402 West Washington Street, Indianapolis, Indiana 46204. That person will provide all applications to the Chairperson of the ICOIL membership committee for review or apply directly to the Governor's office.

Upon selection for consideration, the applicant will be asked to attend an interview with committee members and if mutually acceptable will be required to complete Consent for Release of Information form and an authorization for a State Police Background check. All potential members must pass the background checks and be able to travel to attend monthly meetings.

Upon approval by the Membership Committee, the names will be provided to the Executive Committee and to the Governor's office to conduct the formal background checks. The Governor's office will make the final determination and appointment to ICOIL.

Orientation will be provided to new members to assist them in understanding their roles and responsibilities in relation to the business of the Council.

*Indiana Council on Independent Living (ICOIL) IC 12-20-8-6 Membership: At least 11 gubernatorial appointments. Members must include the following: At least 1 director of a center for independent living located in Indiana chosen by the directors of the centers for independent living located in Indiana and other members who may include representatives of centers for independent living, parents and guardians of individuals with disabilities, advocates for individuals with disabilities, representatives from private business, representatives of organizations that provide services for individuals with disabilities and other appropriate individuals. Members must provide statewide representation and represent a broad range of individuals with disabilities from diverse backgrounds that are knowledgeable about centers for independent living and independent living services. The council must include a majority of members who are individuals with disabilities and are not employed by a state agency or a center for independent living. Terms are for 3 years and members may not serve more than two consecutive terms. The governor may also appoint a number of nonvoting members from state agencies that provide services for individuals with disabilities.

ICOIL encourages interested parties to attend a meeting as a member of the public to gain a better understanding of the Council and its works.

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

The council has oversight and directs the activities of the contractor while carrying out their duties. The Chair of the Council is required to approve and co-sign all claims prior to submission for reimbursement by the contractor. The SILC executive committee will provide supervision of the contracted entity and as such will evaluate the contract outcomes. There is a Work Standards Assurance within the contract that states The Contractor shall execute its responsibilities by following and applying at all times the highest professional and technical guidelines and standards. If the State becomes dissatisfied with the work product of or the working relationship with those individuals assigned to work on this Contract, the State may request in writing the replacement of any or all such individuals, and the Contractor shall Contract such request

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

The contract developed between the DSU and the contractor includes language that states the SILC will have oversight and supervision that will ensure no conflict of interest while assisting the SILC in carrying out its duties. Standard termination language is in the contract.

The DSU has a person designated to be on the SILC (Director of Policy and Planning) and there will be a BRS Program Director (15% FTE) who will be providing internal administrative functions, i.e. processing contractor monthly claims, arranging for meeting rooms in the Government Center complex, providing contract support and reporting ie 704 report and monitoring CILs

Part II: Narrative: Section 6 - Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

The CILS within Indiana have at least 51% of staff who have disabilities. The job descriptions for personnel in decision-making positions and staff positions include the expectation that they will be knowledgeable about the philosophy of independent living, and the provision of independent living services. The Federal Review Instrument for Centers for Independent Living in Indiana includes criteria to review CILS personnel and their qualifications.

The DDRS/BRS IL program policies and procedures have a section that includes general policies relating to the operation of Indiana CILS/SILSs. These policies state that all Indiana CILS must comply with the Standards and Assurances set forth in Section 725 of the Rehabilitation Act, that all CILS must have their own policies and procedures, and, that a referral made by the DSU to any CIL will include specific information.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Personnel in decision-making and staff positions located at CILS must be able to communicate with individuals with significant disabilities as part of the job expectation. The Federal On-Site Review Instrument for Centers for Independent Living in Indiana includes criteria regarding equal access.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

CILS are required to assure that the needs of staff are met, including staff development and training. The CILS also provide Governing Board training and development sessions/ programs. The Indiana On-Site Review Instrument for Centers for Independent Living in Indiana includes criteria for staff development and training.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Each CIL in Indiana must take affirmative action to employ and advance in employment qualified individuals with significant disabilities. The Indiana On-Site Review Instrument for Centers for Independent Living in Indiana includes criteria regarding affirmative action/non-discrimination.

Included in the individual contracts to each of the CILS in Indiana are terms and conditions, including, but not limited to, information regarding: Duties of the contractor, which includes the provision of IL services consistent with 34 CFR 364.50, 364.51 and other pertinent sections of parts 364 and 365 of title 34 of the CFR; Term of the contract, which includes the effective start and end dates; and Compliance with Laws, which states that the CILS shall comply with all applicable federal, state and local laws, rules, regulations and ordinances, etc.

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

The contracts that the DSU have with each of the CILS receiving state funds for the provision of services have boilerplate language that accounting records are kept, fiscal reports are completed and procedures are followed to assure expenditures are consistent with the approved budget of the CILS. The Indiana review will be using the Federal Review Instrument for Centers for Independent Living.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

The CILS receiving state funds for the provision of services keep records that include:

- (1) The amount and disposition by the recipient of that financial assistance;
- (2) The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- (3) The amount of that portion of the cost of the project or undertaking supplied by other sources; and
- (4) Compliance with the requirements of chapter 1 of title VII of the Act and this part; and

(b) Other records that may be determined to be appropriate to facilitate an effective audit.

The Federal Review Instrument for Centers for Independent Living in Indiana includes criteria regarding the above.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

The contract between the DSU and the CILS include the expectation that performance and financial reports be submitted in a timely manner.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

The CILS/SILS contract boilerplate includes auditing expectations.

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

The CILS are responsible for the eligibility of consumers who seek services from their organizations. Indiana will use the Federal Review Instrument to monitor CILs. (Only those that are eligible are served).

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

All CILS provide information and referral services. An individual who is seeking services from a CIL can request information on the services requested, and the services provided or arranged for them. This is then part of the Indiana On-Site Review Instrument for Centers for Independent Living in Indiana.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

The contracts that the CILS have with the DSU include language in regard to duties of the contractor being consistent with 34 CFR 364.51.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

The CILS, do not deny services to persons on the basis of their race, color, national origin, gender, age or the existence of a disability.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

Individuals who are present in the state, who are otherwise eligible for IL services can access CILS for services.

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

The contracts that CILS have with the DSU include this language/ this requirement.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

Use of accessible formats to notify individuals seeking or receiving IL services under Chapter 1 of Title VII about the requirements verbal and written notification of consumers about the availability of the Client Assistance Program (CAP) at application, service plan development, case closure or disagreement over services; the purposes of services provided under CAP (information/referral, advocacy, technical assistance, conflict resolution, legal and advocacy representation and assistance at appeal); and how to contact CAP at 1-800-622-4845. CILS provide this information to persons seeking services

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

Each CIL is to have policies and procedures for staff addressing consumer service record management as well as confidentiality. The DSU contracts with each of the CILS include language on safeguarding the confidentiality of all personal information.

Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
GOAL #1: Information and Education GOAL #2: Outreach and Increased Partnerships GOAL #3: Membership Enhancement GOAL #4: Expansion of Centers for Independent Living Services Statewide	<p>ICOIL has developed a Logic Model & detailed timeline to evaluate the progress, effectiveness & completion of each goal and its objectives. These documents can be found on the ICOIL website at www.icoil.org. The SPIL committee of the ICOIL is charged with evaluating the attainment of the SPIL goals & objectives.</p> <p>The timeline is designed to help track the specific tasks, responsible party, task owner, suggested due dates and an ongoing percentage of completion rate for each goal & objective. The task owner will be selected as each task is begun. The document also provides suggested inputs/direction or processes to get the data or inputs needed (i.e., consumers, funding), the activities to accomplish the goals (SPIL objectives) and outcomes, as the basis for measuring progress. The document provides a format for documenting each of these areas that can be viewed by anyone visiting the website.</p> <p>The committee will meet quarterly to review progress and move to the next action steps. ICOIL meets monthly and will have a standard update for the SPIL goals & objectives on the agenda. The SPIL committee will make recommendations as needed to ICOIL to modify or re-evaluate a goal or objective if needed to improve the outcomes.</p> <p>ICOIL will review the individual CILs customer satisfaction survey results to gauge the consumer satisfaction with IL services. ICOIL will also be working in partnership with the CILs to create a standardized customer satisfaction form & process for implementation during the three years covered by this SPIL.</p>

Part II: Narrative: Section 8 - State-Imposed Requirements

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

NON-APPLICABLE